

WSET® Online Distance Learning Booking Conditions – Levels 4 (Diploma)

1. No materials will be dispatched until course fees are paid.
2. Diploma examinations may be taken in London and the regional Diploma Schools in Edinburgh and Manchester.
3. All Diploma Unit examinations may not be available in the regional Schools in any single academic year.
4. Students will have a course enrolment period of 3 years from the course start date, in which to complete the Online Distance Learning programme and assessment for Diploma courses.
5. Access to any online materials and support will only be provided for the duration of the course enrolment.
6. Once booked, no refunds are given for Online Distance Learning courses, this includes refunds or reduction in fees for previously purchased materials, examinations not taken within the course enrolment period, non-participation in online activities or non-attendance at tutorial sessions.
7. The course tutor will communicate with students by email, personal telephone numbers will not be released.
8. Failure to attend booked examinations will result in the student being liable to subsequent examination fees. Resit examinations are not included in the fee.
9. Students requiring special examination conditions must submit their request before starting the course to WSET Awards, Examinations Co-ordinator. Such requests must be supported by a doctor's certificate or similar document.
10. Any requests for changes to the advertised dates for tutorial days and/or examinations, should be made in writing to the course tutor during the first two weeks of the course programme and will be subject to availability of alternative dates. Any changes to examination and/or tutorial dates after this two week period will incur additional fees.