

WSET® Educator Programme

Course Dates and Prices Minimum age requirement 18 at time of booking

WSET® Educator Programme

The London Wine & Spirit School Educator Programme is intended as tutor training for delivery of WSET qualifications up to L3 Advanced Certificate. The course is suitable for Diploma holders who wish to move into Wine Education and plan to deliver WSET® qualifications.

WSET® Educator Programme Course Synopsis

Entry requirements	Tutors will hold the WSET® L4 Diploma, or equivalent overseas qualification plus WSET® L3 Advanced
Subjects studied	Synopsis
Presentation Skills	Principles of teaching and learning Planning, delivery and evaluation Application of Presentation Skills
WSET® Core Curriculum	Knowledge and understanding of levels of learning WSET® qualification structures WSET® systematic approach to tasting Social Responsibility delivery Food and wine matching
Delivery of L1 Foundation	Knowledge and understanding of L1 requirements Knowledge and understanding of the L1 content Delivery Requirements of the L1 programme Adapting L1 to meet diverse needs Selecting wines samples to meet learning objectives
Delivery of L2 Intermediate	Knowledge and understanding of L2 requirements Knowledge and understanding of the L2 content Delivery Requirements of the L2 programme Selecting wines samples to meet learning objectives
Delivery of L3 Advanced	Knowledge and understanding of L3 requirements Knowledge and understanding of the L3 content Delivery requirements of the L3 programme Selecting wines samples to meet learning objectives Use of a marking key in assessing the blind tasting exam component
Study Materials	Tutors will receive a Foundation, Intermediate and Advanced course study pack consisting of the course book, study guide and tasting card.
Duration of Course	18 hours plus 3-5 hour assessment session
Recommended Private Preparation	Familiarisation with student study packs and pre-preparation of a 15 minute presentation
Modes of Study	Consecutive day (three consecutive days)
Assessment	The WSET® Educators Programme assessment comprises of two parts: Part one will be a 15 minute presentation on a given topic at L2 Intermediate Level Part two will be a wine tasting presentation at Advanced Level Presentations will be observed and assessed by qualified lecturers
Certification	Tutors who pass will be issued with a certificate stating the levels that they are trained to deliver and an L3 assessor certificate
Post-Nominal	Tutors who pass and pay their annual IWS membership may use the title WSET® Certified Educator subject to Terms and Conditions

Payment

Payment must be made in full at the time of booking by one of the following methods of payment:

- Cash, cheque or debit/credit card
- Invoice (APPs only). Payment by invoice will only be accepted when supported by signed declaration from the account holder. Those companies wishing to set up a credit account must do so a minimum of 30 working days prior to the course start. Places on courses will not be reserved during the account set up time.

Companies wishing to set up an account should contact the UK Development Director on 020 7089 3809 or by email: courses@wset.co.uk

Booking and further details:
020 7089 3800
or via www.wsetglobal.com

*Tutors enrolling on the course are advised to book at least 4 weeks ahead of the start date to allow for material delivery and course preparation.

Prices *VAT exempt*

WSET Educator Programme

All tutors **£300.00**

Fees include tutor materials, samples, tuition and assessment. Course materials will be posted to a home address on confirmation of payment of fees. The pack is bulky and requires a signature – please indicate an alternative address on the booking form if necessary. Tutors booking less than 14 days prior to the start of the course will collect materials on the first day of the course or may have materials delivered within the UK by special 24 hour delivery on payment of the appropriate fee. Please contact Student Services for details of charges.

Consecutive Day Courses *For three days (Register at 9.15am on first day)*

Day 1: 09.15am to 5.30pm Day 2: 08.45am to 6.00pm Day 3: 08.45am to 3.00pm

Course Code 2009 Course Dates

EP101 September 9th – September 11th

EP102 November 9th – November 11th

Course Code 2010 Course Dates

EP103 January 6th – January 8th

EP104 March 8th – March 10th

EP105 May 19th – May 21st

EP106 June 21st – June 23rd



ASSESSMENT WILL TAKE PLACE DURING EACH COURSE

London Wine & Spirit School Course Booking Form

PLEASE COMPLETE USING BLOCK CAPITAL LETTERS

Please ensure that you read the booking conditions and complete all sections on the booking form where applicable.

Send the completed form to: London Wine & Spirit School, International Wine & Spirit Centre, 39-45 Bermondsey Street, London SE1 3XF

SECTION A YOUR DETAILS

Surname Mr/Mrs/Miss/Ms

First Name(s)

Address

Post Code

Delivery address for Tutor Pack (if different)

Date of Birth Telephone No. (daytime)

email

Do you hold the Level 4 Diploma? If yes, what year?

Employer (Trade only) Position

Your details may be used by us to keep you informed of the course on which you have registered.
We never pass our customer's details to other parties.
We send information by email, so please ensure you have entered your email address.

We would like to keep students in touch with developments and events run by the WSET. If you wish to receive this information, please tick this box.

SECTION B THE COURSE

I wish to apply for a place on the following course

- Please tick the required course of your choosing:

WSET Educator Programme

NB: Tutor materials are INCLUDED in course fees.

Course No. **E P 1 0**

Course Start Date:

SECTION C BOOKING CONDITIONS

Full payment must accompany the booking form – we do not accept provisional bookings and places will only be confirmed once payment is received. Bookings will only be accepted on valid forms with signed/agreed student declaration and the required authorisation for invoice request bookings for account holders.

Cancellations of confirmed places are accepted up to 10 working days prior to the start of the course. An administration fee of £25.00 will be deducted and the remainder of the course fee refunded to the payee.

Transfers of a confirmed booking either to another course or applicant can be made up to 10 working days before the course start date on payment of a £25.00 admin fee + the cost of any additional study materials which may be applicable. Transfers cannot be carried forward to the next academic year.

If a confirmed course booking is cancelled during the ten working days prior to the start of the course, or at any time after the start of the course, no refund or transfer of the course fees will be made.

Assessment dates are fixed to the course onto which you book and any transfer to an alternative date will incur an administration fee of £25.00

Course fees will be refunded in full if the London Wine & Spirit School changes a course date or cancels a course if enrolments do not reach the required minimum numbers – notification will be made in the 10 working days prior to the planned start date of the course.

SECTION D MARKETING INFORMATION

Please state how you came to hear about The Wine & Spirit Education Trust and of the course you are applying for:

SECTION E STUDENTS DECLARATION

I have read and understood the policy on cancellations, refunds and transfers above. I understand that all London Wine & Spirit School courses are subject to minimum numbers and WSET reserves the right to change tutors, reschedule, cancel, close or combine courses if necessary.

Signature Date

SECTION F PAYMENT

I enclose the full fee of £ Cheques and Postal Orders should be crossed and made payable to: **Wine & Spirit Education Trust**

Please charge my credit/debit card (Visa/MasterCard/Switch). The WSET will telephone to authorise payment if this form is not signed.

Card Number

Valid From Expires End Switch Issue

Cardholders signature

If your card is not registered at your address above, please print the statement address here:

Self-funding
 Company Paid / Invoice request

Receipts will be sent to the address stated on the booking form under Section A for students paying their own fees - if you require a duplicate receipt for your APP records please tick the box. Receipts for Invoice requests will be sent to the APP address.

ACCOUNT HOLDERS ONLY If you wish us to invoice your APP, please complete the details below.

The request MUST BE signed by the manager authorised to make payments on behalf of the APP.

Company

Address

Post Code

Manager's Name

Manager's Declaration

I have read and understood and will comply with the notice about Booking Conditions.

Manager's Signature